

Sumner Park District: Regular Board Meeting Minutes

Month: December

Date: Tuesday December 8th, 2020

- I. Call to Order: 6:00 PM
 - A. Attending: Emily Hachmeister, Elizabeth Leigh Clark, Dennis Seaton, Jack Stroup, Scott Brockway
- II. Approval of November Meeting Minutes
 - A. Leigh motion to approve with amendments, Jack 2nd.
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- III. Re-vote board positions
 - A. Leigh Motion Emily Hachmeister as President, Dennis 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - B. Emily Motion Elizabeth Clark as Vice President, Dennis 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - C. Emily Motion Emily Hachmeister as Secretary, Leigh 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - D. Emily Motion Jack Stroup and Leigh Clark as co-Treasurers, Dennis 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- IV. Approve Insurance Premium Increase
 - A. Dennis motion to approve \$261 increase for 2021 Insurance Coverage, Leigh 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- V. Approval of Warrant
 - A. Dennis Motion to Approve the warrant list including Pec Hardware bill, Jack 2nd
 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 2. List of Bills
 - a) Diamond Brothers - \$8,000
 - b) Robert Hunter Payroll - \$513.93
 - c) Us Cellular - \$70.02
 - d) Perez Green Envy - \$2560
 - e) Nicor Gas - \$83.47
 - f) Denny Commercial Cleaning - \$220
 - g) Com Ed - \$25.75
 - h) ComEd - 330.37
 - i) Gills Freeport - \$57.75
 - j) Il Dept of Employment Security - \$80.91
 - k) Charles Isely - \$500
 - l) Nicor Gas - \$50.09
 - m) Com Ed - \$56.10
 - n) Diamond Brothers Insurance - \$261
 - o) Village of Pecatonica - \$121.35
 - p) Robert Hunter Payroll - \$433.44
 - q) Kelley Williamson - \$33.39
 - r) Top Notch - \$130.26
 - s) Menards - \$84.52
 - t) Pecatonica Hardware - \$32.08

- VI. Approval of Treasurer's Report
 - A. Payroll Tax and withholding is being worked on
 - B. Current Account Balance - \$21,650, \$19,663.65 less outstanding
 - C. Dennis Motion to approve payroll, Leigh 2nd
 - 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - D. Quickbooks payroll will be set up for 2020
 - E. Jack Motion to approve accountant to process our year end and 4th quarter documents, Leigh 2nd
 - 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - F. Jack Motion to approve letter to past treasurer regarding withholding issues, Leigh 2nd
 - 1. Motion approved 4 ayes, 0 nays, 1 abstain, 0 absent
- VII. Unfinished Business
 - A. Maintenance Projects
 - 1. Robert Hunter presented work done in November and updated supply inventory
 - 2. Metal Gables on maintenance building are complete
 - 3. Maintenance projects were reviewed
 - a) designate funds for tree planting in the spring, yearly
 - b) indoor office will be worked on during the winter
 - 4. Leigh motion up to \$1,500 for yearly equipment maintenance, Emily 2nd
 - a) Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
 - 5. Dennis motion to approve Metal Gables for Maintenance Building at \$3,100, Leigh 2nd
 - a) Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
 - 6. Reviewed work done and projects for the spring, an updated maintenance list will be presented in December
 - 7. Landscaping at Kiosk and River Road entrance is in progress
 - B. Insurance claim for hail damage is completed
 - C. Update welcome information and pictures on website
 - D. Will get quote for signage at Blassingham and Prairie path with decking material
 - E. Leigh motion to get 4 cameras with a monitor up to \$400 including installation, Jack 2nd
 - 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- VIII. New Business
 - A. Had a request from a community member for volunteer work. We will communicate that work is thin at the moment but if a project comes up, we will be in contact
 - B. More vandalism at Blassingham park, the board will contact the Chief of Police
 - 1. Provide a summary of all of the vandalism in 2020
 - 2. We have not seen any increased patrols
 - 3. We attempted to install a pole for a camera, which was also damaged
 - 4. What has the police done to help and how will they help in the future?
- IX. Public Comment

- X. Commissioner Comments
 - A. Scott - give Bob Hunter mileage for use of personal vehicle
 - B. Emily - last meeting of 2020. Will publicly post meetings for 2021 in paper.

- XI. Adjournment
 - A. Dennis motion to adjourn, Scott 2nd
 - B. Motion accepted 5 ayes, 0 nays, 0 abstain, 2 absent
 - C. Meeting adjourned at 7:58 PM