

PUBLIC NOTICE

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Sumner Park District Board of Commissioners as follows:

REGULAR MEETING OF THE BOARD OF COMMISSIONERS, SUMNER PARK DISTRICT August,13th, 2019, 6:00 PM

Sumner Park District, 300 W. 1st Street, Pecatonica, Illinois 61063

- I. CALL TO ORDER
- II. APPOINT COMMISSIONER FOR REMAINING BOARD SEAT
- III. ELECTION OF OFFICERS FOR FY 2019-2020
 - A. Vice President
 - B. Secretary
 - C. Treasurer
- IV. SIGN ENGAGEMENT LETTER FOR LEGAL COUNSEL
 - A. MOTION to sign an engagement letter from Robbins Schwartz, Nicholas, Lifton and Taylor, Ltd.
- V. APPROVAL OF REPOSITORIES FOR DISTRICT FUNDS AND DESIGNATION OF SIGNATORIES
 - A. MOTION to designate _____ as the Depository of Sumner Park District Funds.
 - B. RESOLUTION DESIGNATING AUTHORIZED SIGNATORS FOR SUMNER PARK DISTRICT ACCOUNTS.
- VI. APPROVAL OF MINUTES
 - A. Special Board Meeting August 2nd, 2019
- VII. APPROVAL OF WARRANT
 - A. Motion to approve warrant of August 13th, 2019
 - B. Approve Purchase of checks
- VIII. APPROVAL OF TREASURER’S REPORT - PENDING - NO CURRENT TREASURER
 - A. Status of Treasurer’s report
 - B. Presentation of check register and account balance
 - C. Approve Payroll
 - D. Presentation of budget appropriations for FY 18-19
 - E. Discussion of Draft budget for FY 19-20

VIII. NEW AND UNFINISHED BUSINESS: Discussion and possible action on the following items:

A. Unfinished Business

1. Drinking Fountains
 - a) Approve invoice and labor for new drinking fountain
 - b) Approve labor and parts to fix existing drinking fountains in Sumner Park
2. OMA training
 - a) Turn in certificates of completion
3. Kiddie Cottage Eagle project
4. Designate FOIA officer
5. Inventory of records
6. Financial Audit
 - a) Approve and sign engagement letter
 - b) Approve sending information to WIPFLI for Comptroller's report
7. Post Office Keys
8. Hire Maintenance Assistant
9. Culvert Project update
10. Land Use Grant Form
11. Presentation of draft apology for Rogene Hamilton
12. Reinstate IAPD membership
 - a) Approve membership fees
13. Floodplain restoration/management
14. Presentation of information to switch ComEd to wind power
15. Playground grade mulch
 - a) Presentation of 2nd quote
 - b) Approve purchase of mulch
16. Access fence repairs on Jackson st
17. Locks and keys
 - a) Present quotes for replacing the locks
18. Code of Conduct/SPD ordinances
19. Donation from Doty Family
20. Winnebago County Fair
21. Fix AC in Pavilion
 - a) Present quotes from Loescher for our 2 options to fix/replace the AC unit

B. New Business

1. Sewer drain repair
2. Economic Interest Statements
3. Gather new board member information to share with the Board of Elections
4. Payroll Policy
5. Purchasing Policy
6. Volunteer Policy and waiver form
7. Employee "at will" Contract
8. Replace soap dispensers
9. Baseball Diamonds and Scoreboards
10. Memorial Trees
11. Scarecrow Festival
12. Fall cleanup day

13. Review and edit Priority Work List

IX. ACTION ITEMS

- A. Appointment of new board member
- B. Approve engagement letter for legal counsel
- C. Approve signators on bank account
- D. Approve Warrant list and purchase of checks
- E. Approve purchase and labor for new drinking fountain and labor to fix existing drinking fountains
- F. FOIA Officer
- G. Approve audit engagement letter
- H. Approve who has post office keys
- I. Approve apology for Rogene Hamilton
- J. Approve membership to the IAPD
- K. Approve purchase of Playground Grade Mulch
- L. Approve quote to replace locks
- M. Approve Loescher quote to fix AC in pavilion
- N. Approve Payroll Policy
- O. Approve purchasing policy
- P. Approve volunteer policy
- Q. Approve employee contract
- R. Approve purchase of new soap dispensers

X. PUBLIC COMMENT & CORRESPONDENCE

XI. COMMISSIONER COMMENTS

XII. EXECUTIVE SESSION – Pending or imminent legal action pursuant to 5 ILCS 120/2(c)(11).

XIII. ADJOURNMENT

Posted this _____ day of _____, 2019.