

**PUBLIC NOTICE**

Pursuant to 5 ILCS, Par. 120/2.02 (“Open Meetings Act”), the following meeting has been scheduled by the Sumner Park District Board of Commissioners as follows:

**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS, SUMNER PARK DISTRICT**

**August, 2nd, 2019, 6:00 PM**

**Sumner Park District, 300 W. 1st Street, Pecatonica, Illinois 61063**

- I. CALL TO ORDER
- II. ACKNOWLEDGEMENT OF APPOINTMENT OF NEW COMMISSIONER
  - A. Swear in Robert Blassingham
- III. APPOINT COMMISSIONERS FOR REMAINING BOARD SEATS
- IV. ELECTION OF OFFICERS FOR FY 2019-2020
  - A. President
  - B. Vice President
  - C. Secretary
  - D. Treasurer
- IV. APPOINTMENT OF LEGAL COUNSEL
  - A. MOTION to appoint Robbins Schwartz, Nicholas, Lifton and Taylor, Ltd. as the Attorney for the Sumner Park District.
- V. APPROVAL OF REPOSITORIES FOR DISTRICT FUNDS AND DESIGNATION OF SIGNATORIES
  - A. MOTION to designate \_\_\_\_\_ as the Depository of Sumner Park District Funds.
  - B. RESOLUTION DESIGNATING AUTHORIZED SIGNATORS FOR SUMNER PARK DISTRICT ACCOUNTS.
- VI. APPROVAL OF MINUTES
  - A. Regular Board Meeting June 11th, 2019
- VII. APPROVAL OF WARRANT
  - A. Motion to approve warrant of \_\_\_\_\_, 2019
- VIII. APPROVAL OF TREASURER’S REPORT - PENDING - NO CURRENT TREASURER

- A. Status of Treasurer's report
- B. July Payroll

VIII. NEW AND UNFINISHED BUSINESS: Discussion and possible action on the following items:

A. Unfinished Business

- 1. Summer Program Update
  - a) Motion to move money (\$1,196.87) from J&J's account to park general fund
- 2. Community Garden Update
- 3. Drinking Fountains
  - a) Approve invoice for drinking fountain from Prodryers and labor quote from Toelke Plumbing & Electric
  - b) Discussion of maintenance/repairs of current drinking fountains
- 4. OMA Training
- 5. Donations from Doty family
- 6. Village Community Picnic
- 7. Kiddie Cottage construction, Eagle project
  - a) Approve labor proposal for construction. Kiddie Cottage has already been purchased and delivered.

B. New Business

- 1. Adopt Robert's Rules of Order
- 2. Designate FOIA Officer
- 3. Designate lead Maintenance Communication
- 4. Inventory and Security of records
- 5. Financial Audit and comptroller report required information
  - a) Approve proposal from WIPFLI LLP to prepare the 2018-19 audit
- 6. Post Office Keys
- 7. Hire Maintenance assistant Zach Lender
- 8. Facility Reservation Procedure
- 9. Culvert Project update
- 10. Land Use Grant Form (IDNR)
- 11. Winnebago County Fair
- 12. Apology for Rogene Hamilton
- 13. Join IAPD, reinstate membership
- 14. Floodplain restoration
- 15. Switch ComEd to Wind Power
- 16. Present quotes for Playground Grade Mulch, Maintenance Building lights, and Blassingham park Storage building
- 17. Approve Loescher quote for Air Conditioning repair in pavilion
- 18. Repairs for the access fence on Jackson St
- 19. Keys and locks
- 20. Creation of Code of Conduct

IX. ACTION ITEMS

- A. Appointment of board members
- B. Approve appointment of legal counsel and engagement letter
- C. Approve signators on bank account
- D. Move money from J&J's account to Park general fund
- E. Approve drinking fountain invoice and labor quote from Toelke Plumbing & Electric
- F. Approve eagle project proposal to construct Kiddie Cottage
- G. Adopt Robert's Rules of Order
- H. Designate FOIA Officer
- I. Designate Lead Maintenance Communication
- J. Approve WIPFLI Financial audit proposal
- K. Hire Maintenance Assistant Zach Lender
- L. Approve IAPD membership
- M. Approve Playground Grade Mulch Quote
- N. Approve Loescher quote to repair A/C

X. PUBLIC COMMENT & CORRESPONDENCE

XI. COMMISSIONER COMMENTS

XII. EXECUTIVE SESSION – Pending or imminent legal action pursuant to 5 ILCS 120/2(c)(11).

XIII. ADJOURNMENT

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.