

## **Sumner Park District: Regular Board Meeting Minutes**

**Month:** January

**Date:** Tuesday January 12th, 2021

- I. Call to Order: 6:00 PM
  - A. Attending: Emily Hachmeister, Elizabeth Leigh Clark, Dennis Seaton, Scott Brockway
  - B. Absent: Jack Stroup
- II. Approval of December Meeting Minutes
  - A. Emily motion to approve, Dennis 2nd.
    1. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
- III. Approval of Warrant
  - A. Leigh Motion to Approve the warrant list; pay IAPD in February and excluding Fritzel's, Dennis 2nd
    1. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
    2. List of Bills
      - a) R. Lauren Home Improvements - \$3,089.00
      - b) Robert Hunter Payroll 12/7/20 thru 12/18/20 - \$526.32
      - c) Robert Hunter Reimbursement Home Depot and Best Buy - \$40.89
      - d) Robert Hunter Payroll 12-21-20 thru 12-31-20- \$303.42
      - e) Menards - \$76.81
      - f) German American Credit Card (intuit/trail cameras) - \$339.20
      - g) Us Cellular - \$70.72
      - h) Nicor Gas - \$122.16
      - i) Nicor Gas (auto deduct) - \$60.29
      - j) Village of Pecatonica (water) - 116.53
      - k) IAPD 2021 Membership Dues - \$1,054.90
      - l) Top Notch - \$30.24
      - m) Menards - \$23.48
      - n) Denny Commercial Cleaning - \$220
      - o) Com Ed 24.40
      - p) Com Ed - \$24.40
      - q) Gills Disposal - \$58.13
      - r) Il Dept of Empl Security Withholding - \$99.06
      - s) Il Dept of Revenue - \$766.63
      - t) Stamps - \$55
      - u) Rock Valley Publishing - \$36
      - v) Com Ed - \$109.12
      - w) Pecatonica Hardware - \$62.78
      - x) Menards - \$33.02
      - y) Charles Isely (accountant) - \$750
- IV. Approval of Treasurer's Report
  - A. Payroll Tax and withholding is being worked on
  - B. Current Account Balance - \$13,574.22 less outstanding
  - C. Emily Motion to approve payroll, Leigh 2nd
    1. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent

- D. Quickbooks payroll will be set up for 2021
- E. Leigh motion for accountant to clean up quickbooks starting from August 2019 to the present starting now and go back to 2017 starting in April, Emily 2nd
  - 1. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
- F. Emily motion to accept resignation of Leigh as Pro Term Treasurer, Emily to replace, Dennis 2nd
  - 1. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
- V. Unfinished Business
  - A. Maintenance Projects
    - 1. Robert Hunter presented work done in December and updated supply inventory
    - 2. Metal Facia for Maintenance building is delayed due to color matching. Will be completed when supplies are in.
    - 3. Plowing is in effect. Will call to open up a 2nd entrance and get a quote for salt in the parking lot.
    - 4. Emily Motion to purchase paint, trim, and electrical fixtures for office space up to \$350, Dennis 2nd.
      - a) Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
    - 5. Dennis presented 2020 improvements with dollar amounts for our records and public notice on website.
    - 6. Equipment is installed and up and running at Blassingham Park.
    - 7. Electric meter and box will be replaced. John Bolen will look into a security cover that can be put on top.
  - B. We will compile a complete list of all vandalism and repair costs, including Bob Hunter's labor costs to turn into the insurance company. Police reports have been received and compiled.
  - C. Pictures and 2021 meeting dates updated on the website. Park Facilities and reservation features will be worked on next.
  - D. Will get a quote for signage at Blassingham and Prairie path with decking material. Call the Lion's club for their supplier from the benches.
- VI. New Business
  - A. Election in April, nobody on the ballot to my knowledge.
  - B. 2021 Meeting notice published in the Gazette on 12/31/20
- VII. Public Comment
- VIII. Commissioner Comments
  - A. Emily - Levy confirmed for 2021, \$121,003
  - B. Leigh - Bill Smull proposed help from the village to install Beach Volleyball.
- IX. Dennis Motion to close open session and go into executive session, Emily 2nd
  - A. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent
- X. Dennis Motion to adjourn executive session at 7:30 pm and go into open session, Emily 2nd
  - A. Motion approved 4 ayes, 0 nays, 0 abstain, 1 absent

XI. Adjournment

- A. Leigh motion to adjourn, Dennis 2nd
- B. Motion accepted 4 ayes, 0 nays, 0 abstain, 1 absent
- C. Meeting adjourned at 7:32 PM