

Sumner Park District: Regular Board Meeting Minutes

Month: June

Date: Tuesday July 14th, 2020

- I. Call to Order: 6:02 PM
 - A. Attending: Emily Hachmeister, Robert Blassingham, Dennis Seaton
 - B. Absent Joshua Hachmeister, Elizabeth Leigh Clark
- II. Approval of Minutes
 - A. Rob motion to approve June 9th regular meeting minutes, Dennis 2nd.
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
- III. Approval of Warrant
 - A. Rob Motion to Approve the Warrant including Midwest Mechanical, Emily 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
 2. List of Bills
 - a) Robert Hunter Payroll - \$538.71
 - b) Robert Hunter Payroll - \$786.39
 - c) Thayer Electric - \$6,401.55
 - d) Robert Hunter Payroll - \$681.12
 - e) R.Lauren Home Improvements - \$19,219.40
 - f) Emily Hachmeister (wix reimbursement) - \$444.95
 - g) R.Lauren Home Improvements - \$19,219.40
 - h) Village of Pecatonica - \$117.18
 - i) Pec Hardware - \$179.47
 - j) Top Notch - \$847.70
 - k) Menards - \$81.17
 - l) Kelly Williamson Co - \$55.25
 - m) Topway Foods - \$6.86
 - n) Gills Freeport Disposal - \$57.54
 - o) Denny Commercial Cleaning - \$490
 - p) Perez Green Envy - \$2,560
 - q) U.S.Cellular - \$74.58
 - r) Home Depot - \$282.26
 - s) Com Ed - 167.73
 - t) Nicor Gas - \$44.10
 - u) Midwest Mechanical - 532.98
- IV. Approval of Treasurer's Report
 - A. Current Account Balance -\$44,604.25
 - B. Updated Spending based on budget line items was presented
 - C. A draft budget was presented. Line items will be finalized after 8/1. A budget will be voted on in August.
 - D. Dennis Motion to approve payroll from 5/15-6/28, Rob 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
 - E. Audit has been paused until the fall when WIPFLI can come on site to look at documents. In the meantime, we will look into beginning an internal audit. We will look into getting a quote from another accountant.
- V. Unfinished Business
 - A. The Culvert Project has been completed. Leak has also been fixed

B. Maintenance Report

1. A list of completed projects and tasks was shared by Dennis and Robert Hunter.
 2. Rob will get a quote from Perez Green Envy to assist with installing pea gravel for Blassingham park.
 3. The pavilion drinking fountain is still broken but the spigot has been fixed. Emily will get an update from Toelke for the new drinking fountain and spigot for the maintenance building.
 4. John Bolen will begin work on the Thayer lighting update in a week.
 5. There is a tree down in the peninsula. Dennis will get a quote from Lennox to remove ash trees along river road.
 6. Dennis and Rob are getting quotes to fix sidewalks and pour concrete pads for benches.
 7. The priority projects were looked at again. Here is our list of projects we want to get done by the end of the fall.
 - a) update concrete sidewalks, pour concrete pads to install benches, Install and fix drinking fountains, Complete first phase of landscaping update, Take care of weeds in infields, Tile outfield of Daughenbaugh (if no fall ball), Remove ash trees on river road, Remove mulch and seed grass in south sumner park, repaint shelter house, review/ approve quotes, and possibly begin construction for the long storage building. Dennis will get a quote from Roger Buss.
 - b) This is our list of projects that are more big ticket and likely candidates for grants; pave and stripe parking lots; Turn farmland into a nature preserve with paths, benches, and trees, including a bridge over Kerr Creek
- C. Construction will continue on the hail damage
- D. Memorial trees in the park will be maintained at the discretion of the park but are the responsibility of the families that purchased them. Future memorial tree programs were discussed including providing space for families who want to plant a tree themselves. We would provide a template for a plaque to create consistency. We could also do a yearly memorial tree. As of right now, there is no formal program for memorial trees.
- E. Grants will continue to be researched.
- F. The farmland at Blassingham park will be turned into a nature preserve area with natural vegetation, trails, and trees. We will build a bench that can withstand flooding. We will also need to think about giving that area a name.

VI. New Business

- A. Ping Pong, fall soccer, and exercise classes have resumed
- B. Rob will fill out the application for the credit card
- C. There is mold in the office. We will remove the carpet and bleach the walls. If we

need to, we will remove moldy drywall. In the future we will use the room as file storage and host meetings in the pavilion.

VII. Public Comment

VIII. Commissioner Comments

- A. Dennis - shared that Robert Hunter needs access to the reservation calendar and payroll needs to be consistent.
- B. Emily - Ruth Plock cancelled her event and will need a refund of \$25.

IX. Executive Session

- A. Dennis Motion to close open session and go into executive session, Rob 2nd
 - 1. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent
- B. Dennis Motion to enter executive session, Rob 2nd
 - 1. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent
- C. Dennis Motion to close executive session and return to open session, Rob 2nd
 - 1. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent

X. Adjournment

- A. Dennis motion to adjourn, Rob 2nd
- B. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent
- C. Meeting adjourned at 8:02 PM