

Sumner Park District: Regular Board Meeting Minutes

Month: September

Date: Tuesday October 8th, 2019

- I. **Call to Order:** 6:03 PM
 - A. Attending: Emily Hachmeister, Robert Blessingham, Elizabeth Leigh Clark, Dennis Seaton
 - B. Absent: Joshua Hachmeister
- II. Approval of Minutes
 - A. Rob motion to approve the minutes from September 10th, Leigh 2nd
 1. Motion approved 4/0
- III. Approval of Warrant
 - A. Rob Motion to Approve the Warrant, Leigh 2nd
 1. Motion approved 4/0
 2. List of Bills
 - a) Home Depot - \$228
 - b) Advanced Disposal - \$208.64
 - c) Kelley Williamson - \$67.01
 - d) Brent Caudill - \$392.07
 - e) Brent's Lawncare - \$5,580
 - f) Top Notch - \$85.76
 - g) Robbins Schwartz - \$4,450
 - h) State of Illinois - \$15.85
 - i) Loescher - \$2,702.94
 - j) Lincoln Rent-All - \$279.80
 - k) U.S.Cellular - \$139.16
 - l) ComEd - \$204.93
 - m) Nicor Gas - \$40.31
 - n) Village of Pecatonica - \$107.16
 - o) Brent Caudill - \$443.08
- IV. Approval of Treasurer's Report
 - A. Leigh Motion to name Rob Blessingham as a point of contact/liaison for the Park District for German American State Bank, Dennis 2nd
 1. Motion approved 4/0
 - B. Current Account Balance - \$66,607.34
 - C. Rob Motion to approve payroll, Dennis 2nd
 1. Motion approved 4/0
 - D. Draft budget for FY 19-20 was presented
 1. Combine new construction and park maintenance as one line item
- V. Unfinished Business
 - A. Dennis Motion to approve tiling on farmland, Emily 2nd
 1. Motion denied 0/4
 - B. Josh will write a letter to give to Zach Linder to allow him to buy playground installation supplies
 - C. Drinking Fountain has been delivered and in storage. Since it is freeze resistant, we will have to choose the best option for installation.

- D. A shroud has been installed around the AC next to the pavilion. We will put a gravel border around it to cut down on grass clippings getting into it.
- E. We will email Jason Stoll concerns we have about the culvert project including blocking off the construction site for safety concerns, the use of dirt for fill, and the design of the drain.
- F. Sewer drain in the park has not yet been fixed
- G. The deadbolt on the office has been changed. A list of community groups with keys were presented. We will continue to make sure the list is as accurate as possible.
- H. Emily Motion to approve the Code of Ordinances except for Sec. 4.4 and the bylaws, Rob 2nd.
 - 1. Motion approved 4/0
- I. Rob motion to approve the updated Purchasing Policy, Dennis 2nd
 - 1. Motion approved 4/0
- J. We will get the warranty information and application from the Lion's Club for the memorial tree program. We will continue to update the map and follow up with families who have lost trees.
- K. Maintenance Tasks were reviewed for the month
 - 1. Dirt will be used from the culvert project to fill the areas were the rubber is removed
 - 2. Toelke Plumbing will be called to shut off the water and to review the plumbing concerns everywhere in the park
 - 3. The Walnut tree that overhangs the playground will be trimmed and the stump from the cut down memorial tree will be removed
 - 4. Revisited the needs of the baseball diamonds
 - a) Dennis motion for Perez Green Envy to spray, groom, then spray again, Leigh 2nd
 - (1) Motion accepted 4/0

VI. New Business

- A. Landscaping contracts were presented
 - 1. Emily motion to accept the bid from Perez, Rob 2nd
 - a) Motion accepted 4/0
- B. Insurance Policy update concerns are being discussed with the agent and will be voted on in November
- C. A Community Involvement Event will be planned for the Spring
- D. The agenda will be posted to Facebook in the future and Leigh will be added as an administrator for the Facebook page
- E. An employee "at will" contract will be presented in November
- F. The Trugreen contract is not valid and the 3rd spray was cancelled
- G. Rob Motion to allow the Haunted Hayride to use the straw bales and the decorations, Leigh 2nd
 - 1. Motion accepted 4/0
 - 2. The Village will be notified to remove the rest of the decorations from Blassingham park storage
- H. The Women's Club asked for a donation for the Christmas walk
 - 1. Rob motion to donate \$300, Leigh 2nd
 - a) Motion accepted 4/0
- I. WinGIS maps were presented for park property

- VII. Public Comment
 - A. Ms.Hamilton brought up election information and offered to donate Hostas
 - B. Mr.Brockway is concerned about the mowing by the baseball diamonds
- VIII. Commissioner Comments
 - A. Dennis would like to discuss getting a charge card for Menards
 - B. Emily - A facility reservation will do a color blast and will clean up afterwards
 - C. Emily - The village called to replace the water meter
- IX. Executive Session
 - A. Leigh motion to close executive session and go to open session, Rob 2nd
 - 1. Motion accepted 4/0
- X. Open Session following executive session
 - A. Rob Motion to pay Brent's Landscaping Service for only 2 weeks during the time of September to termination, Leigh 2nd
 - 1. Motion accepted 4/0
- XI. Adjournment
 - A. Leigh motion to adjourn, Dennis 2nd
 - B. Motion accepted 4/0
 - C. Meeting adjourned at 10:32