

## **Sumner Park District: Regular Board Meeting Minutes**

**Month:** August

**Date:** Tuesday August 11th, 2020

- I. Call to Order: 6:00 PM
  - A. Attending: Emily Hachmeister, Elizabeth Leigh Clark, Dennis Seaton
  - B. Absent; Robert Blassingham, Joshua Hachmeister
- II. Approval of Minutes
  - A. Emily motion to approve July 14th regular meeting minutes, Dennis 2nd.
    1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
- III. Approval of Warrant
  - A. Emily Motion to Approve the warrant list , Dennis 2nd
    1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
    2. List of Bills
      - a) Robert Hunter Payroll - \$402.48
      - b) Robert Hunter Reimbursement - \$238.28
      - c) Ruth Plock Reimbursement - \$25
      - d) State of Illinois - \$132.30
      - e) Village of Pecatonica - \$120.30
      - f) Nicor Gas - \$43.57
      - g) ComEd - \$250.02
      - h) U.S. Cellular - \$69.99
      - i) Kelley Williamson Co. - \$48.44
      - j) Gills Freeport Disposal - \$57.67
      - k) Topway Foods - \$16.88
      - l) Toelke Plumbing - \$215
      - m) Perez Green Envy Lawns - \$5890
      - n) Thayer Lighting - \$7528.88
      - o) The Home Depot - \$181.20
      - p) Menards - \$308.17
      - q) Mark's Tree Care- \$1,075
      - r) Top Notch - \$178.65
      - s) Pecatonica Hardware - \$72.99
      - t) Robert Hunter Payroll - \$780.18
      - u) Robert Blassingham Stamp reimbursement - \$55
- IV. Approval of Treasurer's Report
  - A. Current Account Balance - not provided
  - B. Updated Spending based on budget line items was not presented
  - C. Dennis Motion to approve payroll, Leigh 2nd
    1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
  - D. Leigh Motion to Approve the presented Budget for FY 20/21, Dennis 2nd
    1. Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
  - E. Robert made the board aware of a payroll accountant who is less expensive than the Quickbooks option previously approved. Until more information is presented, Quickbooks will continue to be used for payroll.
  - F. Discussion of the Levy Ordinance and Truth in Taxation Certificate was added to the agenda. They will be voted on at the September meeting.

V. Unfinished Business

A. Maintenance Projects

1. Robert Hunter presented work completed in July
2. Vandalism has been a continued problem at Blassingham Park. Robert Hunter presented damage of the bird deterrents and options for signage and vandalism detractors.
  - a) Leigh motion to approve purchase of vandalism detractors, Dennis 2nd
    - (1) Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
3. Emily will call Toelke again to get an estimated time for the maintenance building water spigot and that we know the on/off location for the drinking fountain water source.
4. Dennis motion to approve the Perez Green Envy quote of \$2,000 to install the pea gravel at Blassingham Park, Leigh 2nd
  - a) Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
5. Robert Hunter gave an update on the south summer playground, the mulch has been removed and dirt has been spread. The dirt will settle before the grass is planted. Straw has been purchased to cover the seed.
6. Mold has been removed from the office. Work to put it back together will resume in the fall.
7. John Bolen has completed the lighting install and will not begin troubleshooting to make sure all of the lights in the sports complex turn on.
8. Leigh Motion to approve the quote from Backwoods Tree Removal of \$1,600 to remove the large ash trees along River Road, Dennis 2nd
  - a) Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
9. Dennis presented 2 quotes for concrete; Zach's \$9,500 and Jake Apple \$6,200.
  - a) Leigh motion to approve Jake Apple
  - b) Emily amended the motion to approve Jake Apple upon the condition a new quote is sent with contact information, payment terms, and itemized charges, Dennis 2nd
    - (1) Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
10. Emily met with Fritzels to discuss the landscaping update. A quote has not yet been sent. Emily will call Perez to get a 2nd quote.
11. Leigh motion to approve the Perez Green Envy Quote for \$4,840.00 to tile Daughenbaugh field, Dennis 2nd
  - a) Motion approved 3 ayes, 0 nays, 0 abstain, 2 absent
12. The priority projects were looked at again. The list of projects to complete by the fall was amended to have metal gables on the shelters instead of scraping and painting and to add sealcoating/stripping the Maintenance building parking lot.

- B. Roger Buss was present to give an update on the hail damage construction. The only thing left is the maintenance building. We will add 2 more transparent panels to the garage.
  - C. Grants will continue to be researched. Emily has reached out for more information but has not yet received an answer.
  - D. The Credit Card presented by German American State Bank required a personal co-signer which we were not comfortable with. Emily will reach out to the IAPD, Village, and Winnebago Park District for a new recommendation.
- VI. New Business
- A. The backboard has been purchased. Due to the deductible cost, we did not file an insurance claim.
  - B. The mowing vandalism was discussed. Those who participated in the action broke park ordinances and law enforcement will be contacted to follow up. Floodplain management will be added to our September meeting.
- VII. Public Comment
- A. Scott Brockway - still having issues with Culvert Drainage, Emily will contact Jason and Nick
- VIII. Commissioner Comments
- A. Dennis - Bay Valley Trucks are idling on River Road and using the parking lot to turn around. Our streets can not withstand the weight so Emily will contact Bay Valley to make them aware.
  - B. Emily - Josh Hachmeister sent an email to the board with his resignation. The board will vote to approve the resignation and discuss the open seat at our September meeting.
- IX. Adjournment
- A. Leigh motion to adjourn, Dennis 2nd
  - B. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent
  - C. Meeting adjourned at 8:15 PM