

Sumner Park District: Regular Board Meeting Agenda Minutes: 1/16/18

Month: January

Date: Tuesday January 16, 2018

Call to Order: 6:01 PM

Attending: Mark H., Kathy D. Joshua H. Emily H.

Special Guests: Mike Doty

Approval of previous Board Meeting Minutes:

- December Minutes Approved: Mark Motion, Emily 2nd
 - Motion Passes 4/4

Public Comment:

- None

Approval of Agenda:

- Agenda Approved. Emily Motion, Kathy 2nd
 - Motion Passes 4/4

Agenda Items

Treasurer's Report:

- Review Treasurer's Report for November through January 16th
- Balance as of 1/09/18 is \$9,676.18
- Treasurers Report Approved: Mark Motion, Kathy 2nd
 - Motion Passes 4/4

Unfinished Business:

- Replace Fire Extinguishers in Pavilion & Maintenance Buildings
 - Mike to contact company to get replacements and to schedule updates
- Reviewed and discussed priority work list for 2018
- Sumner Park Website IP

New Business:

- Updating list of board members for CTY Clerks Office
- Kathy is reviewing equipment in storage buildings for insurance coverage
- Mike & Kathy Working with Boy Scouts and Lions Club for Memorial Trees on 1st
- Discussed providing Sumner Park literature in Village EDC welcome baskets for homeowners
- Josh is working on including park events calendar on Sumner Park website
- Kathy to be representative of Sumner Park for Village 150 year Anniversary Committee.
- Discussed Painting Party in March with Beth Melancen

Attachments: 2018 Priority Work List

Adjourn: Emily Motion, Kathy 2nd

- Motion Passes 4/4

Meeting Adjourned 7:08 PM

Sumner Park District: Regular Board Meeting Agenda Minutes: 2/20/18

Month: February

Date: Tuesday February 20, 2018

Call to Order: 6:02 PM

Attending: Mark H., Kathy D., Pam Hutting, Joshua H. Emily H.

Special Guests: Mike Doty, Kayak Club: Marcia Huenger Joanne Klein, Caroline Moehring, Jeannie Smith

Approval of previous Board Meeting Minutes:

- January Minutes Approved: Emily Motion, Kathy 2nd
 - Motion Passes 5/5

Public Comment:

- Kayak Club
 - The group came to discuss adding a dock for kayaks and canoes at the park above the damn.
 - Would provide river access for all ages
 - Friends of the Pec River also assisting
 - The group is doing the research and some fund raising and will stay in contact with board

Approval of Agenda:

- Agenda Approved. Emily Motion, Kathy 2nd
 - Motion Passes 5/5

Added Agenda Items: LOC with German State Bank, Park Programs Budget & Calendar

Treasurer's Report: \$ Total as of 2/19: \$11,306.19

- Review Treasurer's Report for January 16th through February 20th
- Treasurers Report Approved: Mark Motion, Josh 2nd
 - Motion Approved 5/5

Unfinished Business:

- Mike to contact company to get replacements and to schedule updates -- IP
- Josh working on Website to be done by mid March – IP
- Kathy Verification of insurance for equipment (organizations) stored in buildings – IP
- Pam waiting for response from company to replace lights for the baseball diamonds

New Business:

- Pam: Opening LOC with German American State Bank
 - For Bond Payment on June 1st \$5,011.00
 - LOC 5 yr. \$50,000 w 4% interest
 - Pam motion to approve. Kathy 2nds Motion.
 - Motion Approved 5/5
- Women's Club Easter Donation for \$150
 - Emily Motion to approve. Pam 2nd.
 - Motion Approved 5/5
- Kathy updates on Village Bi-Centennial for 2019

MINTUES FROM APRIL 17TH MTG

* call to order @ 6pm

* Present- Pam Hurting, Mark Herbig, Kathy Doty guest. Mike Doty

*Reviewed minutes from Feb 20th mtg. Motion to accept- Mark Pam 2nd

*Treasures Report. Mark motioned to approve Kathy 2nd it.

*unfinished business:

1. Mike purchased and had 3 new fire extinguishers installed. (Already pd for)
2. Tabled the website time table due to Josh not present
3. Also tabled letter to organizations explaining lack of insurance. -(Kathy needed more direction)
4. Musco will call Pam in regards to the ball diamond lights
5. Discussed donating to Ken countryman memorial stone..
6. Kathy will have the calendar of events ready for next meeting
7. Mike- contact Jon Bolen about the light by scoreboard. He will fix it when he gets the bucket truck out.
8. Mike- will contact a boy scout about doing his Eagle project for the gates.
9. Priority list was tabled.
10. Pam was going to order the mulch for trees play area and flower gardens—
11. Kathy- updated the board on the 150th celebration agenda
12. Kathy- brought in a sample of the bat house that the boy scouts made. A few modifications were suggested and Kathy will take it back to them.
13. Josh- Martin house was tabled since Josh was not in attendance.
14. Josh- mower deck Greg was interested in was also tabled
15. Kathy- updated the board on the skate park.

*Previously
voted on Hurley's
pam did not
purchase*

NEW BUSINESS:

1. Mark will talk with Bill Skull about the transit equipment.
2. Kathy will post on FB about help cleaning up the flower beds and around the Gazebo for memorial day. If no response may need to hire a landscape business to help.
3. Shelter reservations are to be handled by all board members
4. Will need a maintenance person or two for the summer.
5. Pam requested a new computer. Mark motioned to spend up to \$500.00 Kathy 2nd.
6. Pam motioned to donate \$500.00 to the FRIENDS OF THE LIBRARY. Mark 2nd.
7. Mark motioned to adjourn and Pam 2nd it.

Meeting was adjourned at 7:18.

Next meeting May 15th @ 6pm.

Sumner Park District: Regular Board Meeting Agenda Minutes: 5/15/18

Month: May

Date: Tuesday May 15th, 2018

Call to Order: 6:04 PM

Attending: Mark H., Kathy D., Pam Hutting, Emily H.

Special Guests: Harrison Beaves, Dave Beaves Lewis

Approval of previous Board Meeting Minutes:

- April Minutes Approved: Pam Motion, Emily 2nd
 - Motion Passes 4/4

Public Comment:

- Eagle Scout Project
 - Harrison presented an Eagles scout project for Bassingham and Sumner Parks. Harrison will get donations for his project and then come back to the board.

Approval of Agenda:

- Agenda Approved.

Treasurer's Report:

- Review AFR
 - Pam motion to approve, Emily 2nd
 - Motion Approved 4/4
- Review Treasurer's Report for April through May
- Treasurers Report Approved: Kathy Motion, Emily 2nd
 - Motion Approved 4/4

Unfinished Business:

- Matt was hired again for summer 2018, Kathy will cover as needed
- Pam reimbursed Josh \$413 for the posting of the website
- Kathy will contact Mr.Salaman for an update on the bat houses
- Emily will purchase 2 purple martin houses at \$34 each plus shipping
- Update on Summer Rec Programs, good registration numbers so far
- Kathy gave update on the progress of the skate park, looking for further funding

New Business:

- Mark will purchase 12 dozen cookies from Topway for the Lions Club Memorial Day Luncheon
 - Mark motion, Kathy 2nd
 - Motion approved 4/4
- Purchase 2 new child swings for Blassingham park.
 - Pam motion to purchase if payment could be made in 60 days, Emily 2nd
 - Motion approved 4/4

Adjourn: Emily Motion, Pam 2nd

- Motion Passes 4/4

Meeting Adjourned 7:16 PM

Sumner Park District: Regular Board Meeting Agenda Minutes: 6/19/18

Month: June

Date: Tuesday June 19, 2018

Call to Order: 6:07 PM

Attending: Mark H., Kathy D., Pam H, Joshua H. Emily H.

Special Guests:

Agenda was not posted before the meeting. This meeting is in violation of the OMA.

Approval of previous Board Meeting Minutes:

- May Minutes approval Tabled to revise
 - Pam motion to table, Emily 2nd
 - Motion approved 5/5

Public Comment:

-

Approval of Agenda:

- Agenda Approved with additions. Pam Motion, Kathy 2nd
 - Motion Passes 5/5

Added Agenda Items: Online storage for Invoices, Quickbooks training

Treasurer's Report:

- Review Treasurer's Report for May 15th through June 19th
 - Received receipts for Lions club Memorial Day food and flowers
- Treasurers Report Approved: Emily Motion, Kathy 2nd
 - Motion Approved 5/5

Unfinished Business:

- Swings were purchased for \$1,021.76 for Blassingham Park.
- Flag poles will need to be replaced at the Monument in Sumner Park
- Musco lighting was delayed by the rain. Will be billed next FY
- Lessons on Website Maintenance are IP
- Kathy is still working on an Agreement Form for organizations using the Park for storage
- Skate Park is still IP
- Sumner Park Programs had full registration for Preschool camps, good numbers for older camps
- Purple Martin Houses still need to be purchased, Pam will get poles
- 12 Bat houses are done, Pam will get poles
- There will be a meeting for PSA,PHS, and SPD to discuss maintenance issues and funding

New Business:

- Kathy motion to approve Golf Hole Sponsorship partnership with Village for \$150
 - Pam 2nd
 - Motion Passes 3/5, Josh and Emily Abstain
- Hiring Dennis Seaton for Part time summer labor tabled until Work list update is presented
- Josh motion to forego regular procedure to approve chainsaw maintenance
 - Pam 2nd

Sumner Park District: Regular Board Meeting Agenda Minutes: 7/17/2018

Month: July

Date: Tuesday July 17, 2018

Call to Order: 6:02 PM

Attending: Mark H., Kathy D., Pam H, Joshua H. Emily H.

Approval of previous Board Meeting Minutes:

- May Minutes Revisions Approved
 - Pam motion to approve, Emily 2nd
 - Motion approved 5/5
- June 19th Minutes Approved
 - Emily motion to approve, Pam 2nd
 - Motion approved 5/5

Public Comment:

- Greg Hachmeister (discussing need for maintenance at the dead end)

Approval of Agenda:

- Agenda Approved with additions. Kathy motion to approve agenda. Mark 2nd
 - Motion Passes 5/5

Treasurer's Report:

- Review Treasurer's Report for June 19th through July 17th
 - Treasurers Report Approved: Emily Motion, Kathy 2nd
 - Motion Approved 5/5
- Review of FY Budget 2018-19
 - Reviewed budget levy to approve

Unfinished Business:

- Kathy- List of Matt's Work hours
- Pam reviewing conference options (approx. \$549) for a 2 day class for Quick Books Pro training
- Tabled forms for organizations who use park storage buildings
- Summer Rec Programs concludes
 - Motion to approve \$600 for printing costs for program and \$3000.00 for operation of next years program
 - Pam motion to approve Emily 2nd
 - Motion Passes 5/5
- Motion for \$500.00 to purchase polls for Martin Houses & Bat Houses. Pam motion to approve. Mark 2nd.
 - Motion Passes 5/5
- Discussed quote for removal of 7 trees on N. Side of 1st St. \$3275.00
 - Motion to approve \$3275 for tree removal. Pam motion to approve. Emily 2nd.
 - Motion Passes 5/5

New Business:

- Discussed flood plan considerations
- Discussed snowplow bids for 2018-19 winter
- Discussed lawn care bids for upcoming year
- Kathy provided updates for Fall Scarecrow Contest
 - Pickles the Clown \$400

Aug 21st mtg: Present Mark Herbig, Pam Hutting, Emily Hachmeister, Kathy Doty
Absent: Josh Hachmeister special guest: Mike Doty
Approval of July minutes was approved: Pam made the motion to accept Emily 2nd approved 4/4

Mark made a motion to approve the FY Levy-Budget ^{was amended} for 2018-2019
Kathy 2nd approved 4/4
Truth and Tax Certificate of Compliance- Mark made the motion to accept and to let Pam delivery it
Emily 2nd approved 4/4

Harrison Beaves Lewis was asking for some financial help to complete his Eagle Project. Pam made a motion to approve up to 1,500 (Harrison has raised 500) Emily 2nd approved 4/4

Mike explained the projects Matt and him had done

Kathy will get all organization that have equipment in any of the storage buildings to sign the storage building forms

Emily presented the closeout budget of the Park Program ^{-add \$}
Closeout of the Community Garden was tabled as Josh was not present

Emily gave an update on the Martin House. She said that it did not include the pole and that some assembly was required She will look into the pole information and report back

Kathy update on the bat houses. Waiting on Pam to get info on the poles. Pam will look into it.

Kathy reported that the Scarecrow Contest was coming along She requested 750.00 to cover costs Pam made the motion to accept Mark 2nd approved 4/4

Water Fountains-tabled-Emily was going to look into it further.
Replacement of the 2 garage doors was tabled. Mike will get cost
Kathy to contact Jon B about getting more electricity for the festival of lights-Tabled until more info is available
Mike was going to get estimates to replace 3ft service door at the 7th street storage building

Kathy reported on the Sesquicentennial
Mark will get gravel for the Northwest roadway turn around area of the park
Mike will take the long handled chain saw into Lincoln Rental for repair

Kathy made a motion to refund the adult baseball league \$300 due to them having to do most of the work to keep the field cleared of weeds. Mark 2nd approved 4/4 Kathy will get it to Amanda.

Mike will call Mr Kunkel in regards to the scoreboard

Sumner Park District: Regular Board Meeting Agenda Minutes

Month: October

Date: Tuesday October 16th , 2018

Call to Order: 6:00 PM

Attending: Josh H., Mark H, Pam H, Kathy D, Emily H
Special Guests: Mike Doty

Approval of previous Board Meeting Minutes:

- August 21st Minutes Approved. Mark Motion, Emily 2nd
 - Motion Passes 5/5

Approval of Agenda:

- Agenda Approved. Pam Motion, Emily 2nd
 - Motion Passes 5/5

Agenda Items

Treasurer's Report:

- Review and Approve Treasurers Report for July 21 through October 16, 2018 Approved. Emily Motion to Approve, Mark 2nd. Motion Passes 5/5
- IDOT Invoices 121925-MS and 121911-SW projects, \$10,3210.20 were paid
- Gravel for \$158.55 ordered from Tipton
- Christmas Walk and Gingerbread house \$300.00
- Budget & Appropriations:
Balance as of 10/16 \$61,598.64
Emily motion to approve Budget & Appropriations for 2019, Kathy 2nd. Motion Passes 5/5

Unfinished Business

- Community garden closed down for summer
- Mike putting together Martin Houses
- Bat House installation - IP
- Harrison Beaves-Lewis Eagle Project - IP
- Organizing Storage buildings and handing out forms - IP
- Water fountain design presented
- freeze resistant, cost approx \$5890
- Motion to Accept Bid & Additional Costs for 3 ft. Service Door at 7th St. \$258.40
Pam motion to accept bid and additional costs. Emily 2nd. Motion Passes 5/5
- Festival of Lights - IP
- Chain saw repair - Dropping off at Jeff's
- Waiting for information for repairs on Scoreboard from Mr. Kunkle - IP

New Business:

- Village installing 42" drain pump through park to river - IP

Sumner Park District: Regular Board Meeting Agenda Minutes: 11/20/18

Month: November

Date: Tuesday November 20, 2018

Call to Order: 6:01 PM

Attending: Mark H., Kathy D., Pam H, Emily H.

Approval of previous Board Meeting Minutes:

- October 16th Minutes Tabled

Public Comment:

Additions to Agenda: Levy Ordinance

Treasurer's Report:

- Review Treasurer's Report for October 16th through November 20th
 - Treasurers Report Approved: Emily Motion, Kathy 2nd
 - Motion Approved 4/4
- Invoices from Backwoods Tree Removal (\$3,275 and \$875) will be paid tonight
- \$500 lumbing winterizing contract completed and paid

Unfinished Business:

- Harrison Beaves-Lewis Eagle project in progress, poles are in the ground
- Need Park Storage building forms from Lions, the Village, and Your Community Fit
- Reservations coming in for the Festival of Lights and structural preparations in progress
- Mike will call for an update on the service door for 7th st park, was supposed to be installed last Tuesday, the same key will be used in the new door
- Chain saw is still at Lincoln Rent All
- Mike will call Mr.Kunkle about the scoreboard. We will get a meeting with the PSA to till and de weed the diamonds
- Santa's workshop is up, will need extension cord to finish set-up

New Business:

- Scott will plow at the same rate, \$150 for 2" or more snowfall
- Pam Motion to get a quote from Hurley's in January that includes weed control, the path, and mulch as separate line items. Emily 2nd, motion passes 4/4
- Pam Motion to approve purchase of small playground equipment "Kiddie Cottage", Emily 2nd, passes 4/4
- Levy Ordinance presented at 2% increase, Emily motion to approve, Kathy 2nd, Motion passes 4/4
- Pam filed truth in taxation with the County, will not exceed 5%

Adjourn: Emily Motion, Pam 2nd

- Motion Passes 4/4

Meeting Adjourned 6:48 PM