

## **Sumner Park District: Regular Board Meeting Minutes**

**Month:** August

**Date:** Tuesday August 10th, 2021

- I. Call to Order: 6:00 PM
  - A. Attending: Emily Hachmeister, Scott Brockway, Jack Stroup, Beth Bolen, Mike Polhamus
- II. Review Nominations and Appoint New Board Members
  - A. Scott Motion to appoint Mike Polhamus, Jack 2nd
  - B. Roll Call Vote: Jack, Aye; Emily, Aye; Scott Aye; Beth Aye. Motion Approved
  - C. Mike Polhamus Read and Signed Oath of Office
- III. Election of Officers
  - A. Election of officers pushed to next meeting due to new commissioner appointment
- IV. Approval of Minutes
  - A. July Regular Meeting Minutes
    1. Jack motion to approve, Emily 2nd.
    2. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
  - B. August Special Meeting Minutes
    1. Beth Motion, Scott 2nd
    2. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- V. Approval of Warrant
  - A. Emily Motion, Scott 2nd
    1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
    2. List of Bills
  - B. Jack Motion to approve payroll, Scott 2nd
    1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent

<b><u>Check #</u></b>	<b><u>Amount</u></b>	<b><u>Pay- To</u></b>
E-Pay	241.49	IL Unemployment Tax PP ending 6-30-21
E-Pay	162.08	IL Income Tax (PP ending 7/31)
E-Pay	732.99	Federal Taxes (PP ending 7/31)
E-Pay	430.43	Norton Antivirus Renewal
E-Pay	858.29	Robert Hunter Payroll (6/19 to 7/02)
E-Pay	337.18	Robert Hunter Payroll (7/03 to 7/16)
8808	91.44	Ava Magarity - Artful Antics
8809	95.22	Miranda Balentyne - Artful Antics

8810	93.78	Kathryn Forster - Artful Antics
8812	1175.00	Backwoods Tree Removal
8813	187.47	Tyler Lucas Payroll - PP 7/03 to 7/16
E-Pay	0.00	ComEd
E-Pay	48.34	Nicor Gas
8834	130.56	Pecatonica Hardware
8833	120.00	Seward AG Supply
8832	17.89	Village of Pecatonica
8831	42.87	Village of Pecatonica
8830	90.43	Village of Pecatonica
8829	23.89	Village of Pecatonica
8828	52.06	Village of Pecatonica
8827	273.78	ComEd
8826	408.91	ComEd
8825	3,413.00	Perez Green Envy Lawns
8824	2560.00	Perez Green Envy Lawns
8823	585.00	FNH Ready Mix
8822	89.49	Kelley Williamson Company
8821	75.56	US Cellular
8820	48.70	Nicor Gas
8819	17.96	Menards - Freeport
8818	452.31	Card Service Center
8817	2,096.21	Top Notch Building Supply
8816	64.01	Gills Freeport Disposal
8815	1,098.98	Peabody's Inc
8814	615.00	Charles W Isely P.C.

8836	\$950	Denny Commercial Cleaning
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VI. Approval of Treasurer's Report

- A. Resolution to Add Jack Stroup to Bank Account
  - 1. Mike motion, Scott 2nd
  - 2. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
- B. Scott motion to approve Budget for FY 21-22, Beth 2nd
  - 1. Roll Call Vote: Jack, Aye; Emily, Aye; Scott Aye; Beth Aye; Mike, aye  
Motion Approved
- C. AFR is now being completed by our Charles Isley's offices, Will be checked by an outside source. Both 19-20 and 20-21 AFR's will be completed
- D. Quickbooks audit is in progress.
- E. Beth Motion to Skip to Herbig Memorial Tree Planting Location, Scott 2nd
  - 1. Motion Approved 5 ayes, 0 nays, 0 abstain, 0 absent
  - 2. Beth motion to approve planting location, Scott 2nd
  - 3. Motion Approved 5 ayes, 0 nays, 0 abstain, 0 absent
- F. Mike Motion to Skip to Eagle Scout Bathhouse Project, Beth 2nd
  - 1. Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
  - 2. Project has been completed but still waiting for plaques

VII. Unfinished Business

- A. Maintenance Projects
  - 1. Work done in July, concerns, and current supplies shared by Robert Hunter
  - 2. Beth Motion to get a quote for the Maintenance Building soffits and fascia from Roger Buss, Mike 2nd
    - a) Motion Approved 4 ayes, 1 nays, 0 abstain, 0 absent
  - 3. No Warning tracks for Little League field but remove weeds and add aglime to other diamonds. Need ag lime for Blassingham after weed removal.
  - 4. Dirt will be ordered for around playgrounds and new sidewalk.
  - 5. Observation deck construction on pause until weather cools down.
  - 6. Boat Ramps are completed
  - 7. Blassingham Shelter roof supplies have been ordered
  - 8. Emily Motion to table metal shelter table quote until September, Scott 2nd
    - a) Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent
  - 9. Blassingham Park sidewalk has been completed
  - 10. More information will be provided in September to help eradicate the Morning Glory vine
  - 11. More information will be provided in September for floodplain grass planting
  - 12. Trees
    - a) Mark's tree care will be called to assist with dying Maple trees
    - b) Emily motion to table dead tree removal quote, Scott 2nd
      - (1) Motion approved 5 ayes, 0 nays, 0 abstain, 0 absent

c) More information will be provided in September for community tree planting or tree grants

13. 1st street is being prepped for paving, 1st layer will be complete by the fair

14. Quotes not provided for wheel weights and bucket blade

15. ComEd has been notified via a work ticket, to replace the meter at Blassingham Park. Replacement has not been scheduled.

B. 2021 Summer Program summary and final budget presented

C. Community garden has been planted and is doing well

D. Information for the Open Spaces grant will be gathered and shared with board members prior to the September meeting. Grant projects will then be reviewed.

VIII. New Business

A. Electricity repair is in progress

B. West gate will remain closed during the fair to prevent parking along river bank. East gate will remain open to allow access.

IX. Public Comment

A. Robert - Gazebo has been fixed and Dugout plaques have been installed.

X. Commissioner Comments

A. Scott - need to begin Holiday planning

XI. Adjournment

A. Mike motion to adjourn, Beth 2nd

B. Motion accepted 5 ayes, 0 nays, 0 abstain, 0 absent

C. Meeting adjourned at 9:10 PM