



Board Meeting Agenda Minutes: April 19, 2016

Call to Order 6:00 PM

Special Guests: Dan Bucks

Additions to the agenda? Dan Bucks to Discuss his letter on Sign Change at 7th and Jackson Park

1. Treasurer's Report

- Review of Treasurer's Report from Nov. 17, 2015 – March 2016
 - i. Treasurers Report Approved Mark Herbig Motion to Approve, Emily Hachmeister 2nd Motion. Motion Approved 5/5
- Review IDOT's 80%-20% Appropriations Document

2. Approval of previous minutes –

- Josh – Nov. 17th board meeting, & Dec. 8th Tax Levy Meeting Minutes
 - i. Nov. 17th and Dec. 8th minutes to be presented May 17th.

3. Communications and correspondence:

- Economics Interest Filing
 - i. All Commissioners filed document
- Mark – Update on 7th St. Project
 - i. Construction meeting with IDOT 3/22/16
 - ii. Construction Starts May 31, Completed by July 4th
 - iii. Plans for he Bathroom Facility Letting Date June 17
 - iv. Order Port-A-Pots for 7th St. location?
- Rick – Sports Association Kitchen Schedule
 - i. Rick is getting schedule to coordinate with other Park Reservations
- Rick – Sign for Legion Field Repair
 - i. Rick is getting necessary parts to repair sign
- Mark – Art in the Park – Apr. 20th & May 11th for 30 People
 - i. Ashley
- Rick – Measure Tennis Court Nets
 - i. Need to reorder: Measure and Reorder 2 nets
- Exercise Class in Pavilion on Tuesday & Thursday Evening
 - i. March 29th & May 5th
 - 1. Beth
- Horse Shoe Pit Nearly Completed. They did not use the concrete purchased by the Park
 - i. Group to pay back cost of concrete if not used.

4. New Business

- Dan Bucks proposed to rename Creekside Park at 7th and Jackson Blassingham Park in honor of the late Summer Park Board Commissioner John Blassingham.
 - i. Sign to be made
 - ii. Dan to provide a proposal for sign and costs
 - iii. Mark motion to approve Park name and sign installation, Emily 2nd Motion. Approved 5/5
- Gravel for parking lot / Wendell Tipton \$130, Nick spread around 4/14/16
- Pam – Signs for 1st & Main, 7th & Main
- Memorial Trees
 - Discussed placing Lilac at Corner between Daughenbaugh Field and Prairie Path
 - Place Oak in Other open Locations West of Daughenbaugh Field
- Repair landscaping around the Gazebo
 - Contact Miller Engineering to fix wiring
 - Place switch above to keep out of reach to public

Board meeting Agenda Minutes May 17th, 2016

Call to Order 6:01 PM

Special Guests: Nick

Additions to the agenda? NA



1. Treasurer's Report

- Review of Treasurer's Report from April 2016
 - Balance #13,340.15
 - Treasures Report Approved Rick Motion to Approve, Emily 2nd, 5/5 Approval

2. Approval of Previous Minutes

- Nov. 17th Minutes Approved. Rick Motion to Approve, Emily 2nd, 5/5 Approval
- Dec. 8th Meeting Minutes Approved, Mark Motion to Approve, Emily 2nd, 5/5 Approval
- April 19th Meeting Minutes Approved, Mark Motion, Pam 2nd, 5/5 Approval

3. Communications and correspondence:

- Mark – Reporting
 - i. Purchased plants for Gazebo from Anne's Nursery
 - ii. Purchased new lawn tractor from Peabody North
 - iii. Purchased garden supplies – hose
 - iv. Send chain saw to Lincoln Rental
 - v. Propose to donate both Wheel Horses to WCFA
 - vi. Called Lincoln Rental to pick up Zero-Turn Mower for repairs
- Rick –
 - i. Getting Master Schedule for Kitchen
 - ii. Sports association refrigerator is being moved
 - iii. Upgrading the Gazebo electricity IP
- Art in the Park
 - i. May 11th went well planning for July Event
- Pam researching tennis nets
- Beth Melancen to conduct Tues and Thurs exercise class at Pavilion May 24th- June 30th
- Matt & Nick to clean out and power was building at 7th St.
- Camper by Peninsula
- Receiving Trees for Ash Replacement: Nick to plant trees

4. New Business

- Ordered Memorial trees to be planted by parking lot in line with 3 trees
- Family has purchased memorial bench next to river bank: IP
- Emily Summer Rec Updates
 - i. Programs are going well. Registration is similar to prior year.
- Josh Ash Tree identification for removal: 22 trees to be removed.
- Mark to order 5 matching trash can lids for other trash cans.
- Nick
 - i. Fix signs in park
- Mark: Look to look into water fountain repair

Motion to Close: Mark Motion to Close, Emily 2nd, 5/5 to close. 7:09 PM

June 21

Board meeting Agenda Minutes ~~July 13th~~, 2016



Call to Order 6:01 PM

Special Guests: Nick, Matt

Additions to the agenda? NA

1. Treasurer's Report

- Review of Treasurer's Report from May 2016
Treasurer Report Approved Rick Motion to Approve, Emily 2nd, 5/5 Approval

2. Approval of Previous Minutes

- May 17th Minutes Approved. Rick Motion to Approve, Emily 2nd, 5/5 Approval

3. Communications and correspondence:

- Mark –
 - i. Donating both wheel horses to WCFA
 - ii. Has nets for tennis courts, needs to get winches to put them up
- Rick –
 - i. Speaking with Miller Engineering regarding 3 ceiling fans in Pavilion
 - ii. Upgrading switch on Gazebo still in process
- Pam
 - i. Signs for 1st & Main St & 7th & Main St.
 1. Nick talking with village about getting signs created
- Receiving Trees for Ash Replacement: Nick to plant trees
- Purchase new towel holder for broken one—Mark is looking into to buy metal one.

4. New Business

- Nick and Matt looking at locations to move the 4 – Trees that are to be removed by the treatment plant by the village
- \$850.00 for concrete bench is paid. Concrete to be finished by end of week 6/20
- Emily – Summer Recreation Programs
 - i. 1st session of the park programs in progress
 - ii. Attendance has increased since prior year
 - iii. Need for water fountain mentioned for the kids participating in the park programs
 - iv. Everything going well.
 - v. Preparing for 2nd session
- Emily – Mention of cutting grass area North of 1st Street along river road. Acknowledgement we discussed only mowing it once but it has been cut several instances.
- Josh – to purchase spray paint to identify dying trees
- Discussed the location behind the fenced in area of Daughenbaugh.
 1. Need to extend the area beyond the lot to provide level parking
- Mark asked BSA Troop 1 to assist in planting trees in the park.
 - i. Waiting for response of whether they need pneumatic post hole digger
 - ii. Waiting to see cost from Sullivan's for digger

Motion to Close: Mark Motion to Close, Emily 2nd, 5/5 to close. 6:58 PM

Board Meeting Agenda Minutes July 19th, 2016

Call to Order 6:02 PM

Special Guests: Matt .

Additions to the agenda? NA



1. Treasurer's Report

- Review of Treasurer's Report from April 2016
 - Balance \$41,290.00
 - Treasures Report for June to be approved at August meeting
 - Reviewed cost of bid comparisons for bathroom project
 - Currently waiting for response from State of IL
 -

2. Approval of Previous Minutes

- June 21st Board meeting minutes Approved. Rick motion to approve, Pam 2nd, Passed 5/5

3. Communications and correspondence:

- Meeting held on 7/13/16 to discuss new plans for bathroom facility with Rod Bennett of Bennet Construction. Reviewed plans and evaluated ways to lower cost of construction.
- Facilities and Maintenance
 - i. Need mulch – purchase truck load for trees and playground areas
 - ii. All Sumner Park District Signs installed around Pecatonica
 - iii. Chain saws have been fixed and are in working order
 - iv. Net needs winches and brackets
 - v. Tree planting continuing.
 - 1. Discussion to give extra trees away to residents who may want them
- Lions Club complained about sharing space over the maintenance building
 - i. Discussed the need for better communication for multiple scheduled parties
- Rick communicating with Miller Engineering for the 2 ceiling fans in pavilion building and the upgrade around the Gazebo

4. New Business

- Emily -- Discussion from meeting with Prairie Path Commission moved to Aug. meeting
- Emily – Discuss water fountain and styles IP to talk at Aug. meeting
- Postponing next meeting until 8/23 for the WCFA events
- Baseball Fields to be sprayed to be closed off when sparyed. Scheduled Aug or Sept. Rick will keep board updated.
- Paint in the Park to be held 2nd Tuesday in Sept.
- Talking with Seward Park District about their website for possible ideas regarding Sumner Website.

Tennis nets

Motion to Close: Pam Motion to Close, Rick 2nd, 5/5 to close. 6:43 PM

- Get free flower seeds
by Oct!

Board meeting Agenda Minutes August 23rd, 2016

Call to Order 6:01 PM

Special Guests: NA

Additions to the agenda? NA



1. Treasurer's Report

- Review of Treasurer's Report from July 19th – Aug. 23, 2016
 - Motion to approve Treasurers Report for 7/19-8/23 at 9/20 meeting. Rick Motion to Approve, Emily 2nd, 4/4 Approval

2. Approval of Previous Minutes

- July 19th Meeting Minutes:
 - i. Motion to approve July 19th minutes. Rick Motion, Mark 2nd, 4/4

3. Communications and correspondence:

- Discuss pre-construction meeting on 8/18/16.
 - i. Decision on roof, soffit and downspout colors.
 - ii. 200 amp circuit breaker in bathroom with pvc pipe for future runs outside
 - iii. Second circuit break to be located in the storage building to allow power in building and shelter house.
 - iv. 8/22/16 received 1st copy of paid invoice for mobilization @ \$9,000.00
- Matt & Nick: Facilities
- Talking to groups to hand out and plant extra trees.
- Rick
 - i. Proposal on way from Miller Engineering in regard to (2) ceiling fans in Pavilion building & the upgrade for electricity going to Gazebo.
- Emily
 - i. Summer Recreation programs have ended. Another good season with high turnout.
 - ii. Current amount in Rec Acct. \$610.40
-

4. New Business

- Water fountain designs reviewed. Will determine and order fountain to be installed in the spring.
- Emily & Josh to investigate where park can get free prairie seeds for areas of overgrowth.

Motion to Close: Rick Motion to Close, Emily 2nd, 4/4 to close. 6:54 PM

Board meeting Agenda Minutes September 20th, 2016

Call to Order 6:03 PM

Special Guests: NA.

Additions to the agenda? NA – No Pam



1. Treasurer's Report

- Postpone July & August Treasurer Reports
- Emily Hachmeister provided updated Sumner Park Rec. Account: \$947.67

2. Approval of Previous Minutes

- August 23rd Meeting Minutes:
 - i. Motion to approve August 23rd minutes. Rick Motion, Emily 2nd, 4/4

3. Communications and correspondence:

- Discussion of bathroom
 - i. Everything is on schedule.
 - ii. Chose options for 200 amp breaker
 - iii. Discussed and agreed on footings and walkway
- Rick still in contact with Miller engineering for pavilion and upgrade around Gazebo for a quote. Expects response within a week.
- Ford Tractor shaft broken and it is being fixed for approx.: \$300.00
- Mark in discussion Derek H. on horse shoe pit upgrades.
- Ice Rink
 - i. Identifying location.
 - ii. Currently storing the rink in shed on 7th St.

4. New Business

- Reviewing water fountain designs for best style and use. Determining best time to purchase. Planning to buy and install new fountain in April.
- Discussed TIF District within Pec. For new Dollar General.
- Plan to purchase message kiosks and displays for 3 buildings. This will provide the dates of reservations and sporting events throughout the park.
- Plan to purchase new tables and trash can lids for spring.
- Plan to purchase Bike Rack for new bathroom building in park on 7th.

Motion to Close: Mark Motion to Close, Rick 2nd, 4/4 to close. 6:45 PM

Sumner Park District: Board Meeting Minutes

Month: November

Date: 11/15/2016

Attendees: Mark H, Pam H., Rick S., Josh H, Emily H

Special Guest: NA

Hand-outs: Josh H. handed out the minutes from the Nov. 15, board meeting, Pam H. handed out the Treasures Report for Aug. 1 to Nov. 6. No records of treasurers report from June 17 to Aug. 31 provided yet.

- 1. Treasurers Report:** Reporting from August 1st to Nov. 6. **Acct Balance: \$52,668.42**
 - a. Rick motion to approve Treasures Report 8/1 to 11/6 Mark 2nd Approved 5/5
 - b. The Balance in the account for the Sumner Park Rec Programs is \$610.40. Board agreed to leave the standing balance in account. Pam motion to leave money in account Rick 2nd Approved 5/5
 - c. Board reviewed tax levy proposal for fiscal year 2017. Mark motion to accept proposed tax levy. Emily 2nd Approved 5/5
 - d. Mark discussed the verification of the balance of our account with after the cost of the Pathway and Building.
 - e. Mark ordered 8-dozen cookies from Topway Foods for the tree lighting ceremony for the Lions Club and Cub Scouts on Dec 2nd.
- 2. Approval on Previous Board Minutes:** Noting the October meeting was canceled.
 - a. Josh provided meeting minutes for September 20th meeting. Rick motion to approve Emily 2nd Approved 5/5
- 3. Communications and Correspondence:**
 - a. Mark provided update on the Bathroom
 - i. Com Ed is installing the electrical pole on November 22nd.
 - ii. Some of the Plumbing fixtures are not in yet
 - iii. The gutters may be too big for the SW side of building.
 - b. Nick worked on the yellow mower and the Ford Tractor was sent for oil change and maintenance.
 - c. Dale M. is shutting off the water for the park.
 - d. Nick is taking time to winterize equipment and to get snow blower ready
 - e. Rick is in discussion with Miller Engineering to upgrade the electricity in the Gazebo. And the completion of installing 2 new ceiling fans in the pavilion.
 - f. Matt to do side projects.
 - g. Pam Motion to approve the upgrade of 2 ceiling fans in Gazebo. Emily 2nd Motion Approved 5/5
- 4. New Business:**
 - a. Pam discussed continuing to pursue new website for calendar in 2017.
 - b. Mark talked about the Ribbon Cutting Ceremony for the New Bathroom in May. Rick mentioned doing the ceremony when it is completed in April.
 - c. Mark is looking in to park and rec. equipment for purchase in early 2017 at February meeting.
 - d. Everyone agree to investigate options for a calendar system for reservations.
 - e. Seasonal Board Dinner to be January 14th at 6 PM.