

Sumner Park District: Regular Board Meeting Minutes

Month: November

Date: Tuesday November 10th, 2020

- I. Call to Order: 6:00 PM
 - A. Attending: Emily Hachmeister, Elizabeth Leigh Clark, Dennis Seaton
- II. Approval of October Special Meeting Minutes
 - A. Emily motion to approve, Leigh 2nd.
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
- III. Approval of October Regular Meeting Minutes
 - A. Dennis motion to approve, Leigh 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
- IV. Approve Appointment of Jack Stroup
 - A. Leigh Motion to appoint, Dennis 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
- V. Approve Appointment of Scott Brockway
 - A. Leigh Motion, Emily 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
- VI. Approval of Warrant
 - A. Dennis Motion to Approve the warrant list including Jake Apple Concrete Invoice, Emily 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
 2. List of Bills
 - a) Jake Apple - \$6,200
 - b) Elizabeth Clark Reimbursement (mail to accountant)- \$26.75
 - c) Robert Hunter Paycheck - \$606.81
 - d) Bond Payment - \$25,007
 - e) Midwest Mechanical - \$600
 - f) Us Cellular - \$.03
 - g) Nicor Gas - 45.20, \$45.21
 - h) Backwoods Tree Removal - \$1,600
 - i) Com Ed - \$52.19, 140.39, 26.72
 - j) Village of Pecatonica - \$21.97, \$15.19, \$15.19, \$34.69, \$49.41
 - k) Top Notch - \$187.75
 - l) Gills Freeport - \$57.56
 - m) Toelke Plumbing - \$80
 - n) Robert Hunter Paycheck - 544.89
 - o) Kelly Williamson - \$12
 - p) Denny Commercial Cleaning - \$460
 - q) Menards - \$86.20
 - r) Pecatonica Hardware - \$146.10, \$73
- VII. Approval of Treasurer's Report
 - A. Payroll Tax and withholding is being worked on
 - B. Current Account Balance - \$67,183, \$31,649 less warrant list
 - C. Updated Spending based on budget line items was not presented
 - D. Dennis Motion to approve payroll, Leigh 2nd
 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent

- E. Quickbooks payroll will be set up as soon as possible, clarify payroll tax requirements for 4th quarter
 - F. Credit Card is in
 - G. Bond Payment approved with warrant
- VIII. Unfinished Business
- A. Maintenance Projects
 - 1. Robert Hunter presented work done in September and updated supply inventory
 - 2. Dennis motion to approve Metal Gables for Maintenance Building at \$3,100, Leigh 2nd
 - a) Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
 - 3. Reviewed work done and projects for the spring, an updated maintenance list will be presented in December
 - 4. Landscaping at Kiosk and River Road entrance is in progress
 - B. Metal roof for the maintenance building is in progress, work still needs to begin at Blassingham Park
 - C. Website updates to focus on now are the front page (write up), updating pictures, and creating a page of park updates.
- IX. New Business
- A. Drain pipe from Bay Valley was replaced, needed to dig in the park and the Maintenance building lot. Emily will confirm work is completed and water will drain into the river not floodplain.
 - B. Insurance is renewed, review updates to lighting, roofs, and reassess gazebo value
 - C. Trail Cameras will be looked into in the new year, after updated operating system
 - D. We will look into style and material of signage for the Prairie Path and Blassingham Park Accessway
 - E. Dennis Motion to nominate Jack Stroup as FOIA officer, Leigh 2nd
 - 1. Motion approved 3 ayes, 0 nays, 0 abstain, 0 absent
- X. Public Comment
- A. Robert Hunter - Book Pavilion for Parkview Condo meeting Jan 23rd
- XI. Commissioner Comments
- A. Emily - Scott Heim plowing renewal. Same contract from the 19/20 season.
- XII. Adjournment
- A. Dennis motion to adjourn, Leigh 2nd
 - B. Motion accepted 3 ayes, 0 nays, 0 abstain, 2 absent
 - C. Meeting adjourned at 7:31 PM